Online Admission Fee Payment Process for Colleges
Visit on http://sndt.digitaluniversity.ac
Before using Invoice Module, Colleges/Dept should ensure following things:

• **Fee Details** are entered while doing Admission Data Entry

• **Submit To Registration** Process is completed
Path: College Login → Admissions → Search Student → Enter fee Details

Select appropriate ‘Fee Category’

<table>
<thead>
<tr>
<th>Fee Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Fees for Affiliated Colleges</td>
<td>150.00</td>
</tr>
<tr>
<td>Disaster Management</td>
<td>10.00</td>
</tr>
<tr>
<td>Diary Fee</td>
<td>50.00</td>
</tr>
<tr>
<td>Library Fee</td>
<td>100.00</td>
</tr>
<tr>
<td>Students Welfare Fee</td>
<td>75.00</td>
</tr>
<tr>
<td>Sports Fee</td>
<td>100.00</td>
</tr>
<tr>
<td>e-Suvidha</td>
<td>50.00</td>
</tr>
<tr>
<td>Total</td>
<td>915.00</td>
</tr>
</tbody>
</table>
Submit To Registration

For uploading the data, do ‘Submit To registration’ process

Path: College Login → Registration → Submit For Registration

Click on Proceed
Introducing online payment process for Mandate

- **Mandate Generated**
  - Payment Mode Selected
  - Card or Net Banking
  - Redirected to Payment Gateway
  - Payment made

- **Mandate is Ready for Payment**
  - NEFT / RTGS / IMPS
  - Transfer Token is Generated & Printed
  - Transfer Made on Giving account details
  - Payment rejected & refunded
  - Payment Confirmed

- **Automatic verification of receiving payment**
  - Valid payment received
  - Payment credited
  - Receipt Generated
  - Receipt Send on E-Mail

- **Invalid Payment**
Important Points

- **Mob. No** and e-mail address should be proper and currently in use, cause all alerts including acceptance or rejection of payment is conveyed through it.

- **On the basis of unique transaction account no. system verifies:**

  Exact & proper Amount, valid transaction details, possibly duplicates payment, date or time limit for valid payment etc.

- Whole & exact amount given on transfer token should be transferred only. Portal or rounded amount will not be accepted.
Important Points

- Accepted payment is credited to university account and receipt copy is generated and send to collage on its email address.

- If system find everything correct, then only system asks Bank to accept payment or else payment is rejected.

- Rejected payments are returned to the sender and gets credited in 1 to 4 working days depending on transfer method.
Invoice Module Process

Click on Invoice
Generate Admission Invoices

Select Generate Invoice & Click on Submit

Select Admission Invoice & Click on Submit
### Generate Admission Invoice for College of Computer

**Academic Year: 2019 - 2020**

<table>
<thead>
<tr>
<th>Invoice</th>
<th>Course Name</th>
<th>Submit To Registration Count</th>
<th>Invoice Generation Count</th>
<th>Invoices Not Generated Count</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>B.C.A.(with Credits) - Regular - Revised 2013 - SY B.C.A. Sem III</td>
<td>60</td>
<td>0</td>
<td>60</td>
</tr>
<tr>
<td></td>
<td>B.C.A.(with Credits) - Regular - Revised 2013 - TY B.C.A. Sem V</td>
<td>68</td>
<td>0</td>
<td>68</td>
</tr>
</tbody>
</table>

Select Invoices

Click on Generate Invoice
Click on Make Invoice Payment

Select Invoice Type & Click on Proceed
Select Invoice Type & Click on Proceed

Make Invoice Payment

Select AY & Click on Submit
**List of Invoices**

Click on View Invoice to view the particular invoice showing student wise amount.

<table>
<thead>
<tr>
<th>Invoice No.</th>
<th>Invoice</th>
<th>Course Name</th>
<th>Invoice Date</th>
<th>View Invoice</th>
<th>Total Amount (Rs.)</th>
</tr>
</thead>
</table>

Total Amount of the selected invoices is: Rs. 0

Proceed For Payment
**Invoice**

<table>
<thead>
<tr>
<th>Item Details</th>
<th>Application Form No.</th>
<th>Student Name</th>
<th>University Share (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sr No</td>
<td>154-2014-186</td>
<td>JAYESH KAILAS MALL</td>
<td>254.00</td>
</tr>
<tr>
<td>2</td>
<td>154-2014-187</td>
<td>YASMEEN SALIM SHAIKH</td>
<td>254.00</td>
</tr>
<tr>
<td>3</td>
<td>154-2014-188</td>
<td>SHUBHAM BAIYAYASAHEB BORSE</td>
<td>254.00</td>
</tr>
<tr>
<td>4</td>
<td>154-2014-189</td>
<td>YOGESH BHAUREO GAVALI</td>
<td>254.00</td>
</tr>
<tr>
<td>5</td>
<td>154-2014-190</td>
<td>VIKAS MADHUKAR BHOYE</td>
<td>254.00</td>
</tr>
<tr>
<td>6</td>
<td>154-2014-191</td>
<td>RAHUL RAMESH BAGUL</td>
<td>254.00</td>
</tr>
<tr>
<td>7</td>
<td>154-2014-192</td>
<td>ARUN DHANANJAY GAVIT</td>
<td>254.00</td>
</tr>
<tr>
<td>8</td>
<td>154-2014-193</td>
<td>PANKAJ PANDHARINATH PAWAR</td>
<td>254.00</td>
</tr>
<tr>
<td>9</td>
<td>154-2014-194</td>
<td>RAJENDRA BHAIRO BANDE</td>
<td>254.00</td>
</tr>
<tr>
<td>10</td>
<td>154-2014-195</td>
<td>PRAMOD KADU CHAUDHARI</td>
<td>254.00</td>
</tr>
<tr>
<td>11</td>
<td>154-2014-196</td>
<td>RAHUL VIJAY AGALE</td>
<td>254.00</td>
</tr>
<tr>
<td>12</td>
<td>154-2014-197</td>
<td>PRASHANT NAMDO PATIL</td>
<td>254.00</td>
</tr>
<tr>
<td>13</td>
<td>154-2014-198</td>
<td>ASHWINI SUPAD PATIL</td>
<td>254.00</td>
</tr>
<tr>
<td>14</td>
<td>154-2014-199</td>
<td>SAGAR MANOHAR DANDGE</td>
<td>254.00</td>
</tr>
<tr>
<td>15</td>
<td>154-2014-200</td>
<td>BHUSHAN JIABRABO BADGUJAR</td>
<td>254.00</td>
</tr>
<tr>
<td>16</td>
<td>154-2014-201</td>
<td>SANDIP BAKARAM KOKANI</td>
<td>254.00</td>
</tr>
<tr>
<td>17</td>
<td>154-2014-202</td>
<td>MAHESH CHUDAMAN PAWAR</td>
<td>254.00</td>
</tr>
<tr>
<td>18</td>
<td>154-2014-203</td>
<td>VISHAL ANIL BORASE</td>
<td>254.00</td>
</tr>
<tr>
<td>19</td>
<td>154-2014-204</td>
<td>NILESH VIJAY BORASE</td>
<td>254.00</td>
</tr>
<tr>
<td>20</td>
<td>154-2014-205</td>
<td>GAGRUTI DILIP PATIL</td>
<td>254.00</td>
</tr>
<tr>
<td>21</td>
<td>154-2014-206</td>
<td>AISHWARYA SANJAY PATIL</td>
<td>254.00</td>
</tr>
<tr>
<td>22</td>
<td>154-2014-207</td>
<td>JOSE BABU ANTONY</td>
<td>254.00</td>
</tr>
<tr>
<td>23</td>
<td>154-2014-208</td>
<td>SHAMKANT PRABHAKAR SONAWANE</td>
<td>254.00</td>
</tr>
<tr>
<td>24</td>
<td>154-2014-209</td>
<td>GOVINDA PANDHARINATH SALUNKE</td>
<td>254.00</td>
</tr>
<tr>
<td>25</td>
<td>154-2014-210</td>
<td>SUNITA SURESH BHOYE</td>
<td>254.00</td>
</tr>
<tr>
<td>26</td>
<td>154-2014-211</td>
<td>NAMRATA SUNIL THAKARE</td>
<td>254.00</td>
</tr>
<tr>
<td>27</td>
<td>154-2014-212</td>
<td>DIPALI GAJANAN KOTKAR</td>
<td>254.00</td>
</tr>
<tr>
<td>28</td>
<td>154-2014-213</td>
<td>KALPESH HARI NERKAR</td>
<td>254.00</td>
</tr>
<tr>
<td>29</td>
<td>154-2014-214</td>
<td>MANOJ VIJAY PATIL</td>
<td>254.00</td>
</tr>
<tr>
<td>30</td>
<td>154-2014-215</td>
<td>SHUBHANGI CHANDRASHEKHAR BHONGAL</td>
<td>254.00</td>
</tr>
<tr>
<td>31</td>
<td>154-2014-216</td>
<td>AJAY SOMANATH BHOI</td>
<td>254.00</td>
</tr>
<tr>
<td>32</td>
<td>154-2014-217</td>
<td>DIPAK CHANDRAKANT PATIL</td>
<td>254.00</td>
</tr>
<tr>
<td>33</td>
<td>154-2014-218</td>
<td>PRATIBHA DIGAMBAR SURYAWANSHI</td>
<td>254.00</td>
</tr>
<tr>
<td>34</td>
<td>154-2014-219</td>
<td>PRAKASH ROHIDAS PATIL</td>
<td>254.00</td>
</tr>
<tr>
<td>35</td>
<td>154-2014-220</td>
<td>DINESH GOKUL PATIL</td>
<td>254.00</td>
</tr>
<tr>
<td>36</td>
<td>154-2014-221</td>
<td>MAYUR SURESH PATIL</td>
<td>254.00</td>
</tr>
<tr>
<td>37</td>
<td>154-2014-222</td>
<td>ROHIT SURESH NIKAM</td>
<td>254.00</td>
</tr>
<tr>
<td>38</td>
<td>154-2014-223</td>
<td>VANSING DAMNYA VASAVE</td>
<td>254.00</td>
</tr>
<tr>
<td>39</td>
<td>154-2014-224</td>
<td>DINESH TARMA VASAVE</td>
<td>254.00</td>
</tr>
<tr>
<td>40</td>
<td>154-2014-225</td>
<td>VICKY VADARYA PAWARA</td>
<td>254.00</td>
</tr>
</tbody>
</table>

Total(Rs.) 10160.00
Selection of Invoice

Select the particular invoice & click on Proceed for Payment
Select the Mode of Payment & click on Proceed for Payment
Mandate Generation

Mandate generated successfully [Mandate Number] - 100001

Please read the following instructions carefully:

1. Generate the mandate and then proceed for online payment gateway.
2. Make the payment against the generated mandate. The bank will give the Unique Transaction Reference (UTR) / RBI reference number on the response copy.

Invoice Details:
Inv. number selected to generate the mandate: 33
Total amount of the mandate: Rs. 865.00

Click on Generate Mandate
Mandate Generation

Click on Confirm/Print Mandate

List of Mandates:

<table>
<thead>
<tr>
<th>Sr.No.</th>
<th>Mandate No.</th>
<th>No of Invoice(s)</th>
<th>Mandate Generation Date</th>
<th>Status</th>
<th>Mandate Amount</th>
<th>Online Payment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>16111720</td>
<td>1</td>
<td>Sep 14 2017 6:09PM</td>
<td>Not Reconciled</td>
<td>3460.00</td>
<td>Make Payment</td>
</tr>
</tbody>
</table>

Click on Make Payment
Mandate Generation

Click on Submit
Mandate Generation

Confirm Details

Total Amount: ₹ 3,460.00
Payment Option: UniSuite Payment Gateway

After Clicking "Pay Now" button you will be redirected to UniSuite Payment Gateway

Click on Pay Now
Note: Kindly check the e-mail ID & Mobile number.
You will receive your Mandate/Receipt copy on your registered e-mail ID and SMS of receipt number on Mobile number.
<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Code</th>
<th>Particulars</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>(4)</td>
<td>2105</td>
<td>Receipts Of Deposit</td>
<td>0.00</td>
</tr>
<tr>
<td>(5)</td>
<td>0201</td>
<td>E-Suvidha Fee</td>
<td>200.00</td>
</tr>
<tr>
<td>(6)</td>
<td>0202</td>
<td>Disaster Management Fee - Net</td>
<td>40.00</td>
</tr>
<tr>
<td>(7)</td>
<td>0203</td>
<td>Ashwamedh/ Avishkar/ Indradhanushya Fee</td>
<td>120.00</td>
</tr>
<tr>
<td>(8)</td>
<td>0204</td>
<td>Eligibility Fee</td>
<td>1000.00</td>
</tr>
<tr>
<td>(9)</td>
<td>0207</td>
<td>Enrolment Fee</td>
<td>1000.00</td>
</tr>
</tbody>
</table>

**Total Fees:** 3460.00

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**Terms and Conditions**

- It is the responsibility of the applicant to ensure the correctness of the application especially with regard to IFS Code of the recipient/destination branch & account number of the beneficiary etc. It is made amply clear that the RTGS system works based on the IFS Code and beneficiary’s account number.
- Each NEFT/RTGS/IMPS request will have different beneficiary account number. Please do not use previous beneficiary account number for making current transaction. In case, you are not sure about the account number to fill correct beneficiary account number and amount. In case transaction rejected by Bank, the amount will be refunded to your account number provided when submitting the application.
- Applicant will receive prior SMS & Email as amount accepted, rejected or reverted back. For same applicant has to ensure that the provided Mobile no and Email should be correct.

I accept all Terms and conditions.

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Click to view Fee Heads details

Click on I accept

Click on Proceed
Mandate Generation

Do you want to continue?

Please check necessary information carefully, because once payment done then you will not allow to make any changes.

Want to Continue
Click on Yes
Mandate Generation

Benefit of providing account details
1. The provide applicant bank details will be printed on token form, and you can directly submit to bank with authority signature and seal.
2. This will help to avoid human error and improve the correctness of the transaction details for both account.

Account Number
Confirm Account Number
IFS Code
Bank Name
Bank Branch
Bank MICR

Enter Your Bank A/C details & Click on Proceed
Payment Type

Note
1. Standard charges may applicable on Debit/Credit Card payment depending on your card type.
2. To know charges applicable for your Debit/Credit Card, select or click “Convenience fee applicable” appear below “Pay Now” button after entering your card number. Show Me How?
3. There are no charges on Net-Banking. to pay through Net-Banking select your bank by clicking on “Banks” Show Me How?
4. Please note that you will not be allowed to do any changes once the payment is done. Kindly check all the details carefully before proceeding for payment.
5. Each NEFT/RTGS/IMPS request will have different beneficiary account number. Please do not use previous beneficiary account number for making current NEFT/RTGS/IMPS payment.

Choose one of payment type to proceed your payment transaction...

(Debit/Credit Card or NetBanking not available for now)

Debit/Credit Card or Net Banking

OR

NEFT / RTGS / IMPS

Click on NEFT/RTGS/IMPS
Important Instructions and Process – Read Carefully

Important Instructions

Step 1
Fill correct information required
Please check accuracy and correctness of information carefully as once you make payment, application data will be locked and you will not be allowed to make any changes thereafter. Kindly read all instruction and terms & conditions carefully.

Step 2
Contact Details Required
You can modify Mobile Number or Email ID before proceeding, as you will receive notification on registered contact details. But for modification in any other details for e.g. (Payee Name, Amount, etc.), then contact to your Department or College.

Note: Read all the Instructions carefully
Important Instructions

Get Your Receipt
As you transfer exact amount to beneficiary account number, you will receive notification for payment acceptance as per RBI regulatory transfer time. You will receive your “Receipt” on your registered Email ID and SMS of receipt number on Mobile number.

Please Note These Instruction
Exact amount will be accepted. It is the applicant responsibility to fill correct beneficiary account number and amount; otherwise it will strictly reject. As RTGS/NEFT/IMPS system works based on the IFS Code and beneficiary’s account number.

Step 4

Step 5

Note: Read all the Instructions carefully

Click on Read & Understood
Mandate Generation

Shreemati Nathibai Damodar Thackersey Women's University
1, Nathibai Thackersey Road, New Marine Lines, Mumbai-400020, Maharashtra (India)

Message From Bank
Payment Unsuccessful...

Click on Proceed
Note: You will receive your Mandate copy on your registered e-mail ID and SMS of receipt number on Mobile number.

### Application Form for Fund Transfer through Real Time Gross Settlement (RTGS) / National Electronic Fund Transfer (NEFT) / Immediate Payment Service (IMPS)

- **Request No:** 182112916/111720_10  
- **Date:** 15-Sep-2017

Your request for NEFT/RTGS/IMPS is accepted by Online Receipt Counter. Kindly pay Rs. 3,460.00 to given below beneficiary through online payment receipt. Please note that exact amount will be accepted. This account number will be valid from the date of request accepted, payment will not be accepted the valid date period. You will receive email and SMS of receipt number on registered Email ID and Mobile Number as soon as the amount credited to University Account.

**S.N.D.T. Women's University**

**Address:** 6, Ground Floor 1A, Mittal Chambers Opp. Inox Theatre Nariman Point Mumbai -400021

**Bank Name:** YES BANK LTD  
**Branch Name:** Nariman Point  
**IFSC Code:** YESBINCMNSOC

**Correctness of IFSC code, Account number should be ensured.**

**Remitter Details**

- **Name:** Shree Swaminarayan Physiotherapy College, Kadodara, Surat  
- **Description:** DU-AdmissionInvoice

**Amount to be Credited**

- **Amount in (INR):** Rs. 3,460.00  
- **Amount in figure:** Three Thousand Four Hundred Sixty Rupees Only.

**UTR No.:**

(Update UTR number on Online Receipt Counter Website against your request number, to receive notification in case amount is not receive to University Account in specific time. Please note down UTR No. for further reference)

### Important Note:
NEFT/RTGS at Bank

- You will receive your Mandate copy on your registered e-mail ID and SMS of receipt number on Mobile number.

- Login to your registered e-mail & take the print out of the Mandate copy.

- Go to your bank, Submit the Mandate copy and get Acknowledgement.

- Accepted payment is credited to university account and receipt will generated and send to collage on its e-mail address.
Note: Two copy Receipt is generated and mail to registered e-mail address.
Original Copy – for the payee
University Copy – Submit to University as reference of payment. (if required)
Reports

Path: College Login → Invoice → Reports

Click on University share Fee Collection

Select the course & Click on Search
Save the Report in Excel or PDF

University Share Fee Collection

Academic Year: 2014-2015

Report Criteria: Faculty: Faculty of Commerce, Course: B.Com. (with Credits)-Regular-Revised 2011-2012, Course Part: FY-B.Com

College:

<table>
<thead>
<tr>
<th>Course \ Fee Heads</th>
<th>Ashwmedh / Avishkar / Indradhanushya</th>
<th>Diary Fee</th>
<th>Disaster Management</th>
<th>Eligibility Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY-B.Com. - Regular - Revised 2011-2012 - Sem I (Student Count: 1)</td>
<td>7080.00</td>
<td>11800.00</td>
<td>2360.00</td>
<td></td>
</tr>
<tr>
<td>FY-B.Com. - Regular - Revised 2011-2012 - Sem I (Student Count: 236)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>7080.00</td>
<td>11800.00</td>
<td>2360.00</td>
<td></td>
</tr>
</tbody>
</table>