

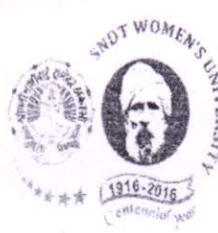
SNDT Women's University

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श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ

१, नाथीबाई ठाकरसी मार्ग

मुंबई ४०० ०२०

Telegram: UNIWOMEN

Website: sndt.ac.in

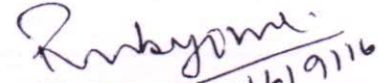
Affi. Gen. 1/Circular/2016-17/915

September 16, 2016

CIRCULAR:-

All Heads of University departments as well as principals of conducted & affiliated colleges are hereby informed to complete the "Submit to Registration" process by 22.09.2016. Further after generation of invoice kindly submit the invoice for mandate generation year wise and course wise as per attached proforma irrespective of the number of invoices generates. (e.g.: submit all invoices for S.Y.B.C.A Semester I together for one mandate generation). Please send the same amount through RTGS as is there in the mandate generated. Kindly note this process is must to avoid any delay in reconciliation of fees and PRN generation.

After payment of fees kindly confirm the mandate on or before 28.09.2016 for reconciliation. Kindly adhere to the deadline for avoiding any penalty.


(Dr. Ruby Ojha) 16/9/16
Director

Board of College and University Development

To,

- 1) All Heads of University Departments.
- 2) All Principals of Conducted & Affiliated Colleges.

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Name of the College :

College code :

Name of the course :

Course part :

Email Id :

Contact No :

	New Mandate Details
i) Mandate Numbers	
ii) Mandate amount (total)	
iii) Actual payment made by NEFT/RTGS Account transfer	
iv) Respective mandate generation date	

Signature of HOD/Principal