

**SHREEMATI NATHIBAI DAMODAR THACKERSEY  
WOMEN'S UNIVERSITY  
MUMBAI-400 020**

Aff.Gen. 1/Circular/2014-15/ 1748

10 February, 2015  
**URGENT & IMPORTANT**

**CIRCULAR:-**

All the Principals of Conducted & affiliated colleges conducting B.C.A programme are hereby informed that, final round of document verification for B.C.A. programme is scheduled on 23<sup>rd</sup> February and 24<sup>th</sup> February 2015 at Affiliation Section, SNDT Women's University, Churchgate Campus, Mumbai-20

All B.C.A. colleges are hereby informed

- 1) To remain present with the original documents and admission papers of the students whose documents verification is pending for the B.C.A programme for the academic year 2014-15 along with one attested set.
- 2) Documents which are mandatory (in original and attested set):
  - a) S.S.C mark sheet, b) H.S.C mark sheet, c) Caste Certificate, e) Leaving Certificate, And f) Provisional Eligibility certificate issued by University for students for other than Maharashtra State Board (H.S.C Students).
- 3) The attested set will be kept with the university and originals will be returned the same day after verification.
- 4) Also kindly fill up the Proforma attached (Annexure-I) with this letter and bring it along with your file/documents.
- 5) It may be noted that the expenditure on T.A./D.A. shall be borne by the concerned College.

**( Kindly note, this is the final round, No verification will be entertained after this round.)**

Yours Faithfully



(Dr. Madhura Kesarkar)

Director

Board of college and University Development

