

Additional Instructions to Affiliated Colleges for registration

1. Please send FOUR hard copies of **student and faculty name lists** with correct spelling of name, so that certificates do not have errors. The certificates and kits will be given to the staff member accompanying your students.
2. The copies should be sent to Churchgate campus latest by 9th morning and handed over to Department of Economics (who is handling finance), and the DD for the total registration amount collected handed to the Registrar.
3. Please send hard and soft copy of list of names of students presenting papers, and the exact titles of these papers, latest by 9th February morning. This list should be mailed to psychologymumbai@sndt.ac.in and hard copy handed to Department of Psychology, 7th Floor.
4. Please try to keep spot registration numbers at the minimum.